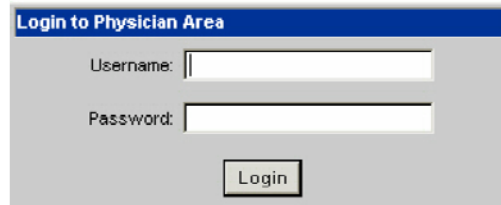
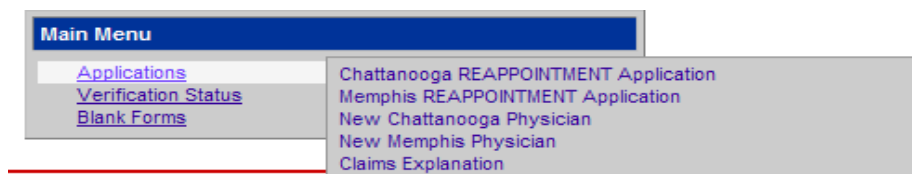


## Instructions for Online Application

- 1) Go to **Physician Login** on the TPQVO website, [www.tpqvo.com](http://www.tpqvo.com). You will need to use Microsoft Explorer 6.0 or greater as your browser to view the website properly. Firefox, Chrome and Safari do not work properly.



- 2) Enter the **Username** and **Password** provided on the first page of this document, and hit **Login**.
- 3) Go to **Applications**, and choose **Chattanooga REAPPOINTMENT Application**.



- 4) The application may open initially without data. Depending on the speed of your connection, it may take a minute or two for the fields to be filled. The fields should fill in all at once, not little by little.
- 5) There is a **Save Progress** button at the top of some pages, so you can save your progress. There's a **Save and Submit** button on the last page, which emails the final result to one of our staff.

### IMPORTANT

You will need to sign and send in the separate TPQVO and SVMIC authorization and release forms as well as supporting documents to:

TPQVO, LLC  
1092 Chamberlain Ave., Ste B  
Chattanooga, TN 37404  
(423) 495-1191 \* FAX (423) 495-1190  
Toll Free (888) 779-0300 \* Toll Free Fax (877) 309-0932  
[tpqvo@tpqvo.com](mailto:tpqvo@tpqvo.com)

### Contact Us:

For general information about TPQVO's secured application processing, go to this briefing:  
[http://www.tpqvo.com/Physician\\_Secured\\_Website\\_Access.htm](http://www.tpqvo.com/Physician_Secured_Website_Access.htm)

For general questions about the application, requirements or processing, contact John Haley at (423) 495-1191 or [john@tpqvo.com](mailto:john@tpqvo.com).

If you experience problems with your Username, Password or on-line application, you may contact any credentialing specialist at (423) 495-1191 or send an email to [tpqvo@tpqvo.com](mailto:tpqvo@tpqvo.com).